

National Drug Court Institute

Drug Court Training

The 2013 BJA Adult Drug Court Discretionary Grant Program

The National Drug Court Institute's
Grant Writers Guide to



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BJA
Bureau of Justice Assistance
U.S. Department of Justice

Goal Grant Program

- The overall goal of the Adult Drug Court Discretionary Grant Program is to build and/or expand drug court capacity at the state, local and tribal levels to reduce crime and substance abuse among high-risk, high need offenders.



Who May Apply ?

- Adult Drug Courts
- DWI/DUI Courts
- Co-Occurring Courts
- Veteran's Treatment Courts
- Tribal Healing to Wellness Courts



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Tribes and Tribal Consortia

- Tribal courts may apply for funding under the BJA Drug Court Solicitation in addition to the Consolidated Tribal Assistance Solicitation (CTAS).



Funding Category 1

Implementation

- Maximum amount \$350,000
- 36 month project



Eligible

- Programs ready to begin operations
- States
- Local courts
- Counties
- Units of local government
- Indian tribal nations

Funding Category 2

Enhancement

- Maximum amount \$200,000
- 24 month project



Eligible

- Operational for at least one year
- Expand capacity and/or enhance operations and services
- States
- Local courts
- Counties
- Units of local government
- Indian tribal nations

Funding Category 3

Statewide

- Sub-category A maximum amount \$200,000
- Sub-category B maximum amount \$1.3 million
- 36 month project period



STATEWIDE

Eligible

- States that are looking to improve, expand or enhance drug court services statewide and/or financially support drug courts in local jurisdictions
- Open to state agencies
- All funds must be passed through to local drug courts

Deadline

- All applications and supporting materials must be uploaded into Grants.gov before 11:59pm eastern standard time on **Thursday, February 21, 2013.**



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BJA Priority

- Enhancing existing drug courts
- Consideration will be given to implementation applicants that have completed the BJA Drug Court Planning Initiative (DCPI).



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3 Key Focus Areas



- Incorporate the latest evidence/research into all programming, training and technical assistance efforts.
- Increase services to unique populations (i.e. tribal, veterans, DWI and rural consumers)
- Capacity building



Evidence Based Practices & Programs

- To be considered evidence based, a practice or program's effectiveness must be demonstrated by evidence obtained through one or more outcome evaluations.



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Evidence Based Practices Resources

- NDCI Monograph
“Quality Improvement
For Drug Courts:
Evidence Based
Practices”
- Office of Justice
Programs – Crime
Solutions Website
- “R2P” Translating Drug
Court Research into
Practice Website
- SAMHSA’s Guide to
Evidence Based Practices
- SAMHSA’s National Registry
of Evidence-Based Practice
- National Institute of
Corrections Publication
“Cognitive-Behavioral
Treatment: A Review and
Discussion for Corrections
Professionals”

Adult, Tribal, Veterans and DWI Courts

- All program designs must function in accordance with the corresponding Key Components or Guiding Principles.



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BJA/NIJ Seven Design Features

1. Screening and Assessment
2. Target Population
3. Procedural and Distributive Justice
4. Judicial Interaction
5. Monitoring
6. Treatment and Other Services
7. Relapse Prevention, Aftercare & Community Integration



The 10 Key Components and Corresponding BJA-NIJ Seven Program Design Features

This chart correlates each of the 10 Key Components/Guiding Principles of Adult, Tribal, Veterans and DWI courts to the BJA-NIJ Seven Evidence-Based Design Features

	Adult	Tribal	Veterans	DWI
10 Key Components/Principles				
1.	Design Feature 6	Design Feature 6	Design Feature 6	Design Feature 1 and 2
2.	Design Feature 3	Design Feature 1 and 2	Design Feature 3	Design Feature 1
3.	Design Feature 1 and 2	Design Feature 1 and 2	Design Feature 1 and 2	Design Feature 2
4.	Design Feature 6 and 7	Design Feature 6	Design Feature 6 and 7	Design Feature 5
5.	Design Feature 5	Design Feature 5	Design Feature 5	Design Feature 7
6.	Design Feature 3	Design Feature 3	Design Feature 3	Design Feature 3
7.	Design Feature 4	Design Feature 4	Design Feature 4	Design Feature 5
8.	n/a	n/a	n/a	n/a
9.	Design Feature 5	Design Feature 5	Design Feature 5	n/a
10.	Design Feature 7	Design Feature 7	Design Feature 7	n/a



Grants.gov

- Does my organization have a DUNS number?
- Has my organization registered with the System for Award Management (SAM; formerly CCR)?
- Have the Authorized Organization Representatives (AOR) who will submit the application registered to obtain a user name and password?



Grants.gov

- Have the AORs who will submit the application registered with Grants.gov for an account?
- Has the E-Business Point of Contact (POC) approved AORs to submit applications on behalf of your organization?



Grants.gov Registration Checklist

http://www.grants.gov/assets/organizationregistrationcheck_092112.pdf



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Project Abstract

- Funding category
- Size of jurisdiction
- Urban, suburban or rural
- Type of drug court
- Pre or post adjudication
- Amount of funding requested
- Current capacity & increased capacity if funded





Abstract Continued

- Total number of consumers to receive services
- Description of target population
- Affirm 10 Key Components & 7 Design Features are/will be met. Indicate page numbers where discussed in the application.
- Recidivism reporting practices



Abstract Continued

- Empowerment Zone or Renewal Community
- Utilization of other federal funds to support the drug court
- Prior recipient of federal funds
- Drug Court Planning Initiative participant



Program Narrative

- Statement of the Problem
- Project Design and Implementation
- Capabilities and Competencies
- Evaluation, Aftercare and Healthcare Integration Strategy, Sustainment and Plan for Collecting Performance Measures Data



Budget & Budget Narrative

- Itemized budget for each year of the grant
- 25% match is required; match can be a combination of cash and in-kind. There is no minimum required amount for cash match.
- Do not report any “over-match” in the budget; however you may discuss the “over-match” in the narrative.



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Budget Continued

- Allocate funding for attendance to the NADCP Annual Training conference or another BJA approved training.



- Approved trainings can be found at:
<http://www.ndci.org/training>



Time Task Plan

- Goals
- Objectives
- Responsible Party
- Completion Dates



Letters of Support

- Key Drug Court Members
- State Substance Abuse Agency Director (SSA)
- Chief Justice or State Court Administrator



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Additional Attachments

- If Applicable:
 - Indirect Cost Agreement
 - Tribal Authorizing Resolution
 - Disclosure of Pending Applications



Project Proposals

- Double spaced
- Standard 12-point font (Times New Roman)
- 1 inch margins
- Numbered (1 of 20, 2 of 20, etc.)
- Separate attachments with section as part of file name



For Assistance



- BJA Justice Information Center
 - Phone: 1-877-927-5657
 - Email: JIC@telesishq.com
 - Live web chat
 - 8:30am to 5:00pm EST, Monday through Friday
 - 8:30am to 8:00pm EST on the solicitation close date



The National Drug Court Resource Center

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