

Contact Information

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Rock County Drug Court Treatment Program Policies & Procedures Manual



Rock County Drug Court Team

- Judge Richard Werner, the Drug Court Judge, who is a Circuit Court Judge.
- Assistant District Attorney Kate Buker, a representative from the District Attorney's Office.
- First Assistant State Public Defender Eric Nelson, a representative from the State Public Defender's Office.
- Sergeant Laurie Sprecher, the Rock County Community RECAP Program Administrator, from the Sheriff's Office.
- Treatment personnel from ATTIC Correctional Services.

Table of Contents

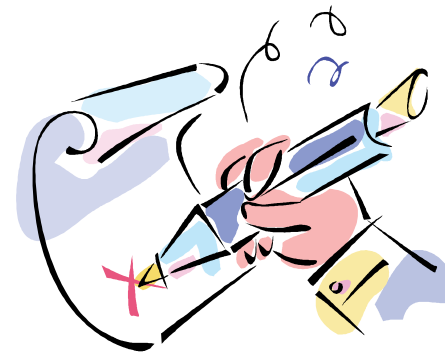
Mission Statement	Page 3
Drug Court Goals & Eligibility	Page 4
Referral & Enrollment	Page 5
General Information	Page 6
Drug Court Proceedings	Page 7
Incentives & Sanctions	Page 8-9
Program Structure & Fees	Page 10
Testing Protocol & Check-In	Page 11
Treatment Phases & Graduation	Pages 12-13
Termination Criteria	Page 14
Confidentiality & Releases	Page 15
Contact Information	Page 16



Confidentiality & Releases

Clients will be required to sign releases to authorize communication between his/her Case Manager, the Criminal Justice System, and Treatment Providers. The Community RECAP Case Management Unit will communicate any information regarding a client's progress or lack of progress as well as any renewed criminal activity to the appropriate authorities.

While a client is under Community RECAP supervision, he/she will be required to authorize the release of pertinent information to selected persons or agencies. This includes, but is not limited to: Probation/Parole Agents, referring agencies, Judges, employers,



the Community RECAP Coordinator, Community RECAP Case Management group providers, significant others (or members of household), the Drug Court independent evaluator, AA/NA sponsor, and any specialized service the client is

receiving. The purpose of this communication is to facilitate treatment coordination between the Community RECAP Case Management Unit and the designated person or agency.

Termination Criteria

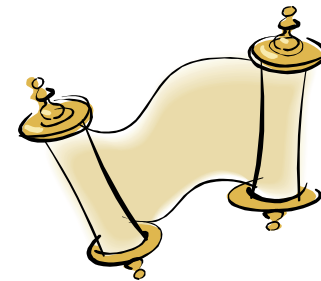
A Drug Court Participant may be terminated from the Drug Court Program for the following:



- a. Evidence the participant is involved with selling drugs
- b. New felony charge
- c. Violent misdemeanor
- d. Tampering with UA's
- e. Exhibiting threatening behaviors/violence
- f. Pattern of non-compliance
- g. Severe mental health issues surface
- h. Abandonment of the Drug Court Program
- i. A determination by the Drug Court Team that the participant is unable to benefit positively from any further treatment/continuation in the Drug Court Program and the continuation would undermine the ability of other Drug Court Participants to succeed in the program.
- j. Any other grounds that the Drug Court team finds sufficient for expulsion.

Mission Statement

The Rock County Circuit Court recognizes that a majority of crimes committed in Rock County are committed by people with substance abuse problems. We believe that in order to lessen this problem, it is necessary to provide offenders with an opportunity to participate in a program that will provide treatment and interventions to assist them with their substance abuse problems. This program will offer educational and employment linkages so that with these tools, they will possess the ability to become productive members of our community. We believe that such intervention is best achieved when offenders initially enter the criminal justice system.



Rock County Drug Court Goals & Eligibility

Goals

- To break the cycle of drugs and crime.
- To reduce criminal justice costs by reducing drug addiction and street crime.
- To reduce incarceration for participants who present a low risk to public safety.
- To provide a fully integrated and comprehensive treatment program
- To enhance personal, academic, and employment abilities among program participants.

Eligibility

- Residency in Rock County
- No convictions for violent felony offenses. No convictions for violent misdemeanor offenses within the last three years.
- No indication of the presence of a weapon during commission of the present offense.
- A willingness to address substance use/abuse/dependence.



Treatment Phases

Phase III—Minimum*

- Approximately 3 months in length.
- Check-in at Community RECAP 2-3 times per week
- Case manager meeting every other week
- Court appearances once per month
- Minimum drug testing color (approximately once per week)
- Finish up all classes as necessary
- Payment drug court fee in full

Graduation*

Graduation from Drug Court follows successful completion of the program. For graduation, the following conditions must be met:

- Attained individual treatment goals, jointly developed and refined by Community RECAP staff and the client
- Followed the rules of the program
- Met the conditions of the courts



*May include but is not limited to

Treatment Phases

Phase I—Maximum*

- Approximately 3 months in length
- “Check-ins” at Community RECAP 5 times per week
- Alcohol & Other Drugs Awareness (AODA) classes 2 times per week
- CGIP class and/or Anger Management Class
- Case manager meeting 1 time a week
- Weekly court appearances
- Maximum drug testing color (at least 2 times a week).
- Client must have 1 month of sobriety before moving to Phase II



Phase II—Medium*

- Approximately 3 months in length
- “Check-ins” at Community RECAP 3 to 4 times per week
- Continue attendance at AODA and/or CGIP and/or Anger Management classes if needed
- Case manager meeting 1 time per week
- Court appearances bi-weekly or every third week (depending on individual progress)
- Medium drug testing color (1-2 times a week)
- Client must have 1 month sobriety before moving to Phase III

Referral & Enrollment

Drug Court referrals result from a collaborative effort between the District Attorney’s Office and defense attorneys. If the prosecution and defense attorneys agree that the individual is a satisfactory candidate for Drug Court, they will recommend that the individual go through Drug Court as part of the plea agreement. The parties sign a Drug Court contract that lays out the program rules and requirements as well as an agreement of how the charges will be disposed of if the Drug Court Treatment Program is completed successfully. Copies of the contract, criminal history and criminal complaint are forwarded to treatment providers at the Community RECAP office and the individual is scheduled for a screening appointment. Additionally, the individual is given a court date to be formally ordered into the Drug Court program.



Drug Court Participant General Information

Clients are referred through a "Drug Court" contract – a written agreement between the client, their attorney and the district attorney's office. This contract may specify that current pending charge(s) may be dismissed or significantly reduced upon successful completion of this program. Participation is voluntary.

While in the program, participants will be enrolled in AODA, Cognitive Interventions, Anger Management and Financial Planning groups. Clients will be required to attend one or two of these groups each week as well as meet with his/her case manager on a weekly basis for individual counseling sessions. To assist participants further, we may make referrals for you regarding employment, housing,

education or other specialized needs. If clients

are employed, attempts will be made to schedule classes and case managements meetings around work hours.

Throughout the program it is the client's responsibility to obtain suitable transportation to and from the RECAP office on a daily basis, Monday through Friday. Clients will be required to attend and be on time for all groups, scheduled UA/BA tests, treatment sessions and Court appearances.



Testing Protocol & Check-In

During the first phase (maximum) of programming clients are assigned a "color" for random UA and Breathalyzer tests. They are required to "check-in" at the Community RECAP office on a **daily** basis, **Monday through Friday**. A "check-in" consists of coming into the office and making contact with a Case Manager. Dur-



ing the "check-in" clients will sign the daily sign-in sheet, and possibly provide a urine sample and Breathalyzer test if their "color" is up that day. The office is open from 8:30 a.m. to 7:00 p.m., Monday through Friday. A "check-in" can take a few minutes, or an hour or

more, depending on whether the client has a class or a meeting with his/her Case Manager.

As participants progress through the program, the frequency of testing and "check-ins" will be lessened but will still be considered mandatory throughout all levels of supervision.



Program Structure & Fees

Structure

Drug Court treatment is designed to last no less than 9 months. Client progress is assessed on a case-by-case basis by the drug court team.



The Drug Court program consists of 3 phases, most commonly known as maximum, medium, and minimum. Drug testing (including breathalyzer tests), "check-ins" at the office, case manager meetings, and court appearances take place through all phases. Case and treatment plans are created and continually re-assessed on an individual level and the flow through the phases are tailored to each individual.

Fee Schedule

In order to participate in Drug Court, there is a program fee of \$100.00 upon entry and \$10.00 per week thereafter (approximately \$460.00 for 36 weeks).



Drug Court Proceedings

The Drug Court calendar is a specialized, separate Court, dedicated to the evaluation, treatment and supervision of eligible and suitable offenders. The Drug Court shall be held on each Thursday morning, beginning promptly at 8:00 a.m., except as ordered by the Judge. A closed staffing will take place prior to court or as otherwise directed by the Judge. At the staffing, the Drug Court team will advise the Judge of the progress or any violation of each Drug Court Participant.

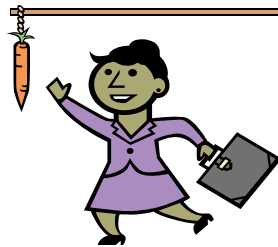
All Drug Court Participants must be in attendance at that time, unless otherwise excused by the Judge. During the session, each participant will be called forward to discuss their progress in the program. This discussion will include comments by the Drug Court participant, the Judge, the treatment provider, and the District Attorney's Office. After a review of the participant's progress, the Judge may impose sanctions for any violations or offer an incentive to acknowledge compliance.



Incentives & Sanctions Used by the Court

When clients consistently cooperate and participate in the Drug Court program, they may receive incentives to recognize continued positive progress. Sanctions may be imposed for program rule violations. Sanctions may be imposed for:

- Using alcohol or controlled substances
- Missing UA
- Missing treatment
- Missing case management meetings
- Missing "check-in"
- Missing court
- Behavior inconsistent with a commitment to meeting Drug Court goals
- New arrests
- Not being honest about drug and alcohol use
- Other violations as determined by the Drug Court team



Examples of Positive Incentives

- Weekly Drawing
- Gift Certificates/Gift
- Field Trip/Activity
- Candy
- Graduation Certificates
- Birthday Cards
- Program/Service Referral
- Family Praise
- Passes for Special Events
- Picture with the Judge
- Bus Tokens
- Court Praise



- Excused Court Appearance
- Applause/Special Recognition
- Phase Advancement
- Decreased UA's/Reporting
- Early Dismissal from Court

Examples of Negative Sanctions

- Verbal Warning from Judge
- Verbal/Written Apology
- Curfew Changes
- Increased UA's/Reporting
- Writing Assignment/Project
- Round Table with Team
- Behavioral Contract
- Program Referral
- Community Service
- Increase Time in Phase
- Return to Lower Phase

- Increased Court Appearances
- Electronic Monitoring
- Weekend/Week in Detention
- Violation of Probation Filed
- Termination

